

## Cottage May/June Spring Opening Checklist

**Record any new issues for maintenance/repair (or new ideas for improvements) on the Raud.ca website under WORK ITEMS as you go**

Task	Who	Complete
Check all mouse traps and inside wood stove and discard any dead animals (CAUTION: Wear gloves and/or face mask if issues regarding animals are extensive)		<input type="checkbox"/>
Discard any mouse droppings, seed remnants, etc. inside propped-open fridge, then clean and disinfect all fridge/freezer surfaces		<input type="checkbox"/>
Turn on the main power switch AFTER first two items are completed		<input type="checkbox"/>
Connect all water lines. Refer to instructions at raud.ca — COTTAGE — INSTRUCTIONS — How to Turn ON Water in the Spring (hard copy inside desk drawer, if needed)		<input type="checkbox"/>
Discard any mouse droppings, seed remnants, etc. in entire cottage (usually only an issue on main floor) – remember to check: <ul style="list-style-type: none"> <li>• Inside all cupboards, all drawers, all shelves</li> <li>• Behind fridge, stove, furniture, books, toys, games</li> <li>• Under sofa cushions</li> </ul>		<input type="checkbox"/>
Clean and disinfect all hard surfaces, especially horizontal ones (including spiral steps) and as indicated above		<input type="checkbox"/>
Wash dishes as needed (e.g. obviously dirty from mice, mugs/cups left upright, top plate of each stack, etc.)		<input type="checkbox"/>
Spray Lysol disinfectant on all soft surfaces (e.g. sofa cushions)		<input type="checkbox"/>
Discard any items that have been destroyed by chewing, or that are too damaged with urine, feces, or blood		<input type="checkbox"/>
Take home (or go to Parry Sound laundromat) and launder all bedding (mattress protectors, pillow protectors, comforters, dust covers), plus any other blankets, towels, etc., as needed		<input type="checkbox"/>
Shower curtain and mats should have been taken home for laundering as part of Fall Closing (if not, launder in the Spring)		<input type="checkbox"/>
Check that all fire extinguishers are in working order (gauge) <ul style="list-style-type: none"> <li>• Under stairs in cottage</li> <li>• In sauna building</li> </ul>		<input type="checkbox"/>
Change 9V batteries in smoke detectors and check that they're working <ul style="list-style-type: none"> <li>• Top of stairs in cottage</li> <li>• In sauna building</li> </ul>		<input type="checkbox"/>
Clean all windows and sills (inside)		<input type="checkbox"/>
Replenish (or at least report) supplies needed (hand soap, dish soap, Kleenex, toilet paper, paper towels, napkins, cleaning supplies, etc.)		<input type="checkbox"/>
Buy (or at least report) "staples" to be left in the fridge for all to use (ketchup, mustard, relish, maple syrup, margarine, butter, etc.)		<input type="checkbox"/>
Replenish (or at least report) dry "staples" needed (salt, pepper, other spices, teas, coffees, popcorn, etc.)		<input type="checkbox"/>

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Clean or replace vacuum cleaner filter (and empty any debris)		<input type="checkbox"/>
Vacuum everywhere thoroughly (move furniture)		<input type="checkbox"/>
Pull out fridge and stove & clean thoroughly behind them (mouse poops & pee)		<input type="checkbox"/>
Wash floors		<input type="checkbox"/>
Clean attic (sweep/vacuum and wash floor)		<input type="checkbox"/>
Check attic windows and doors for issues and re-close		<input type="checkbox"/>
Re-set mouse traps with new bait		<input type="checkbox"/>
Set out new ant traps near exterior doors, under kitchen sink, etc.		<input type="checkbox"/>
Run self-cleaning oven program (follow instructions in manual, in oven drawer)		<input type="checkbox"/>
Clean all windows and sills (outside)		<input type="checkbox"/>
Sweep all balconies (including off upstairs bedrooms)		<input type="checkbox"/>
Put out plastic dining table and chairs on balcony		<input type="checkbox"/>
Thoroughly clean plastic dining table and chairs		<input type="checkbox"/>
Secure tablecloth (stored inside middle section of desk) to picnic table		<input type="checkbox"/>
Scrub-wash tablecloth		<input type="checkbox"/>
Clean BBQ grease pan and grill and check that it's working		<input type="checkbox"/>
Check if BBQ propane needs to be replenished and, if so, then refill empty BBQ propane tank		<input type="checkbox"/>
Thoroughly clear leaves, needles, and twigs from in and around firepit to make it safe for campfires		<input type="checkbox"/>
Rearrange firepit rocks to "enclose" space		<input type="checkbox"/>
Fill firepit bucket with water		<input type="checkbox"/>
Cut back tree branches "above" firepit		<input type="checkbox"/>
Sweep and clean the outhouse		<input type="checkbox"/>
Stack sauna firewood outside sauna door, to height of thermometer		<input type="checkbox"/>
Check if sauna kindling needs to be replenished and, if so, then purchase bag(s) of kindling from Canadian Tire		<input type="checkbox"/>
Wash sauna benches with soapy water and rinse		<input type="checkbox"/>
Thoroughly scrub-wash sauna floor and rinse		<input type="checkbox"/>
Clean shower		<input type="checkbox"/>
Vacuum, clean and disinfect all hard and soft surfaces, clean windows and sills inside and outside of sauna building		<input type="checkbox"/>

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Task	Who	Complete
Vacuum, clean and disinfect all hard and soft surfaces, clean windows and sills inside and outside of boathouse		<input type="checkbox"/>
Sweep, clean and disinfect all hard surfaces, clean windows and sills inside and outside of boathouse storage		<input type="checkbox"/>
Put out Muskoka chairs at top of beach		<input type="checkbox"/>
Put out rope lights along paths to the saun, to the firepit, and alongside the cottage stairs		<input type="checkbox"/>
Put PFDs (a.k.a. life jackets) in boathouse storage, on long nails		<input type="checkbox"/>
Put life-saving ring at front end of boathouse storage		<input type="checkbox"/>
Put boating emergency kits at front end of boathouse storage		<input type="checkbox"/>

### Once Summer activity time begins (weather and usage dependent):

Task	Who	Complete
Put dock ladder into the lake		<input type="checkbox"/>
Inflate "Pal Lounge" and anchor in the lake with cinder block		<input type="checkbox"/>
Anchor "Maui Mat" in the lake with cinder block		<input type="checkbox"/>
Put kayak on the beach, upside-down		<input type="checkbox"/>
Put SUP (stand up paddleboard) on the beach picnic table, upside-down		<input type="checkbox"/>
Put pedal/paddle boat in the lake and tie both ends to dock		<input type="checkbox"/>

